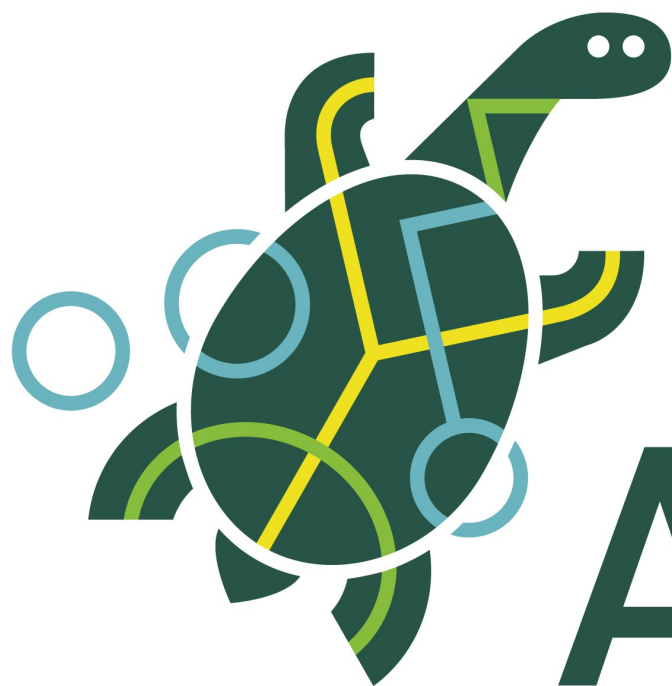


PRIMARY YEARS PARENT HANDBOOK



Anula
Primary School

Welcome from the Principal

I would like to take this opportunity to welcome families to Anula Primary School.

Anula Primary School is an inclusive, caring and highly professional environment where children's learning and needs are at the core of our work. We believe that every child can achieve success, happiness and a sense of belonging. With this belief, all staff are committed to working together to make it a reality for every child.

The Primary Years are from Year Three to Year Six. The school caters for mainstream students and students newly arrived to Australia who are enrolled in an Intensive English program for 12 months. We have a focus on whole school teaching and learning approaches, high expectations and engaging students through their interests.

The Anula School Community values the partnership between school and home. We recognise the diversity of our community and that students come to school with a great variety of experiences, perspective, expectations, knowledge and skills. It is the craft of the teacher alongside the culture of the school that can embrace the diversity and create a personalised, engaging and innovative learning environment. We welcome and encourage families into our school and work hard to build strong partnerships and effective communication.

As a school leader I look with kind eyes. I believe every child deserves to feel welcomed, protected and supported at school. I believe every child has the capacity to learn and achieve to the best of their ability when enveloped in the nurturing and driven environment. As a leader I invest authentic time and energy purposefully to the entire school community and demonstrate a sense of urgency towards school improvement and enhanced outcomes for all stakeholders.

I am very proud to be the Principal of Anula Primary School and am fortunate to have dedicated, passionate and quality staff. Our staff engage in on-going current professional learning and continually strive to improve their teaching practice.

We look forward to working with you over the coming years and seeing you actively involved in your child's learning.



Melinda Kealy
Principal

Engaging with Parents, Caregivers & Community



It is our belief that you are a critical part of your child's education and we encourage you to be involved in all aspects of your child's schooling. We believe in an open door policy and encourage you to be curious about what is happening in the school environment.

There are many ways you can be involved in the school including being part of School Council, helping out with the occasional working bee, joining the Garden Committee, fundraising, assisting in the classroom or on excursions. We would encourage you to get to know your child's teacher to establish essential learning partnerships.

Whole school assemblies are held every second Friday morning. Parents, caregivers and families are always most welcome to attend. It is a great way to keep in touch with the school community.

The school has a "zero tolerance" policy for bullying, harassment and physical violence and will use a restorative justice approach to restore relationships and encourage positive behaviour. There is an expectation that staff, students and parents/caregivers will respect the rights of others. The active implementation of this policy is essential to maintaining a safe environment which supports the physical and emotional wellbeing of everyone. The school community has developed a clear set of values that underpin school decision making and the basis of our working relationship with each other. The Anula Primary School values are respect, honesty, collaboration, responsibility and doing your best. These values are an integral part of the ethos and operation of Anula Primary School.

We look forward to working with you and your family over the coming years.



ANULA PRIMARY SCHOOL

VISION

TO FOSTER LIFELONG LEARNING IN AN ENVIRONMENT THAT IS NURTURING, INNOVATIVE AND DIVERSE.

MISSION

ANULA PRIMARY SCHOOL EMBRACES THE DIVERSITY OF OUR SCHOOL AND COMMUNITY AND PROVIDES HIGH QUALITY EDUCATION THAT IS STUDENT CENTRED, COLLABORATIVE AND ENGAGING.

ANULA PRIMARY SCHOOL VALUES AND MISSION

Anula Primary School has been a proud leader in NT education since 1978. The Intensive English program opened in 1981 and now caters for up to 100 newly arrived migrant students. Anula Primary is a unique and highly diverse school with strong beliefs and values. The values below were revised and updated through the collaboration of children, staff and parents in 2010.

- *Respect – Treat yourself, others and property with care.
- *Doing your best – Try hard to always do the best that you can.
- *Collaboration – Work together as a team.
- *Honesty – Be truthful in what you say and do.
- *Responsibility – Think before you act and make the right choice.

MISSION STATEMENT

Anula Primary School embraces the diversity of our school and community and provides high quality education that is student centred, collaborative and engaging.

Anula Primary School parents, students and staff share a commitment to our Mission so that students can achieve their full potential and love learning. It is important that students are able to respond creatively and ethically to the challenges of a global society.

VOLUNTARY SCHOOL CONTRIBUTIONS



Add **VALUE**
to your
Child's
School Life!

Anula Primary School incurs many day to day expenses which are covered by the contributions, such as:

- * Library Resources
- * Subsidised excursions
- * Art and Craft supplies
- * First Aid Supplies
- * Ambulance Cover
- * Photocopying
- * Ink and toner for printers
- * Computer resources and software licensing
- * Emergency lunches

Parents are encouraged to make a financial contribution to the school each year to enhance the educational, sport and art program.

This small financial provision enables the school to provide the resources which add value to every student's learning experience.

Suggested Annual

First child	\$70.00
Second child	\$55.00
Third and subsequent children	\$40.00
Preschool per term	\$60.00

Year 3/4 Camps

The year 3 and 4 students are encouraged to attend a yearly camp. The venue depends on availability and is either held at the Outdoor Education Unit in Batchelor, Adventure Bound, The Territory Wildlife Park or at school.

We go on camp to enable the students the opportunity to enhance their education through a variety of experiences. This takes the form of decision making, team planning and challenges as well as developing social skills. Learning outside of the classroom is extremely beneficial for all students and also allows different relationships to flourish and grow.

The trained Outdoor Education staff at all three venues are well organised, provide us with a varied programme and are very accommodating of students' different needs.

The students may participate in high and low ropes, archery, canoeing/ kayaking, damper making, campfire nights, a disco, quiz night, orienteering and other bush related experiences.

For a lot of our students this is the first time they've experienced being away from home, looking after their own belongings, being time aware, preparing their own meals, washing up and also have the opportunity to collaboratively work with others in a different environment. And it is great fun!

The price does vary slightly from year to year and Anula Primary tries hard to ensure that it is within reach of everyone's budget. Payment options are available and information will go home in a timely manner to help in this area.



Year 5/6 Camps

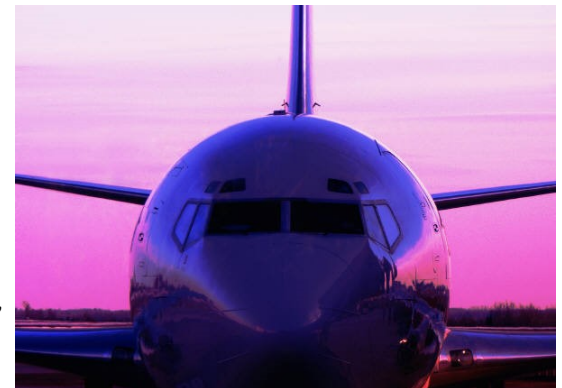
Year 5 and 6 students are invited to attend a biannual camp to either Melbourne or Canberra. Due to the high costs involved with the trip, students are only given this opportunity once every two years and are encouraged to take the opportunity if possible.

To assist parents with expenses, we encourage parents to facilitate a committee to fundraise. This has been a real success for some families in the past and some children have raised enough money to pay for the entire trip!

The Melbourne excursion is a fantastic, educational fun-filled 5 day trip. We usually plan to visit places including Science Works, Melbourne Museum, MCG, Aquarium, Melbourne Zoo, Eureka Tower and The Melbourne Aquatic Centre.

The Canberra excursion reinforces and enhances our inquiry into governmental systems and puts learning into action. Visits include both Parliament Houses as well as to the Electoral Education Centre, QUESTACON, the Australian Institute of Sport, the CSIRO, The Australian War Memorial and the National Museum.

Details of the trips will be sent home and we ask that parents are prompt with their decision, are timely with payments and offer support when needed.



Year 6 Graduation

At the end of the year, our year 6 students are busy preparing for their graduation ceremony. Parents and guests are invited to the Presentation Ceremony prior to the dinner and dance where each child will be presented with their graduation certificate. Parents are asked to pick up their children at the conclusion of the night.

The cost for the Dinner is approximately \$35 (The 'Back to School voucher can be utilised for this expense at the beginning of the year). The cost includes air-conditioned venue hire, buffet meal, a Graduation USB, a Graduation certificate with photograph, medallion and a Disc Jockey.

Dress code for the graduation is neat, casual. Students should wear the clothing they would wear out when dining with their family, or going to a special event e.g. a party, wedding or Church. Dress for the Graduation does not need to be formal or costly.

Details of the graduation will be made available early Term 4. Keep an eye out for a letter that will be sent home with the students.



Award Ceremonies

Year 6 Board of Studies

One year six student for every school across the Territory is recognised for the highest academic achievement in year six. This student is presented with a certificate of merit, trophy and \$50 cheque at the year six graduation.

Chief Minister's Literacy Awards

The Chief Minister's Literacy Achievement Awards (CMLAA) recognise the literacy achievements of students in every Transition to Year 9 (inclusive) class in all Northern Territory schools, government and non-government.

All nominated students receive a letter of congratulations from the Chief Minister, as well as a certificate to mark their success.

Awards are presented to students at end of year school assemblies and functions.

Australia Day Citizen of the Year

Every year the Australia Day Council presents one student per school with a medallion for being nominated as the Citizen of the Year. Year 5 teachers select one year 5 student who will then be included in the following year's student leadership group.

Values Awards

At the end of each semester, teachers are asked to nominate student/s from their class who they believe demonstrate the schools values of:

Honesty, Responsibility, Respect, Collaboration and Doing Your Best.

Please look out for dates and times of assemblies in the school newsletter.

Primary Years Times & Food Requirements

Teachers are on duty 15 minutes before the first bell and 15 minutes after last bell. Children should be encouraged to arrive and depart accordingly. The school is unable to accept responsibility for children in the school grounds before 8:00 am and after 3:00 pm. Our school canteen offers healthy food everyday. You can get a copy of the menu from the website or front office.

Classes

8:15 am – 10:15 am

Food break - Children bring a piece of fruit or a healthy snack from home

Recess

10:15 am – 10:50 am

Teachers on duty

Children bring food from home or order from the canteen

Classes

10:50 am – 12:40 pm

Supervised Eating

12:40 pm – 12:50 pm

Children bring food from home or order from the canteen

Lunch

12:50 pm – 1:25 pm

Teachers on duty

Classes

1:25 pm – 2:45 pm



Support for Children

As well as classroom teachers of excellence, Anula Primary School have additional specialist staff to cater for children with a range of learning needs. Some of the many support programs available at the school include:

- * Intensive English School (IES) classes throughout the school led by experienced teaching staff and supported by Bilingual Officers for students arriving in Australia with little to no English.
- * Learning Support Team comprising of a Special Education Teacher and Assistant working across the school supporting students and teachers and working collaboratively with families and caregivers.
- * Inclusion support programs which include tutors and assistance in a variety of ways directed by class teachers.
- * Aboriginal & Islander Education Worker.
- * First Language Maintenance Program run once a week by Bilingual Officer.
- * Enrichment and Intervention programs.
- * After School Care delivered on site by a private provider.
- * Save the Children who deliver wellbeing programs.



Specialist Programs

Anula Primary School offers students a variety of specialised programs to compliment the teaching and learning and cater for the demands of the Australian Curriculum. They include:

Visual Arts

The Arts, Visual Arts knowledge, understanding and skills ensure that, individually and collaboratively, students develop:

- * conceptual and perceptual ideas and representations through design and inquiry processes
- * visual arts techniques, materials, processes and technologies
- * critical and creative thinking, using visual arts languages, theories and practices to apply aesthetic judgment
- * respect for and acknowledgement of the diverse roles, innovations, traditions, histories and cultures of artists, craftspeople and designers; visual arts as social and cultural practices; and industry as artists and audiences
- * confidence, curiosity, imagination and enjoyment and develop a personal aesthetic through engagement with visual arts making and ways of representing and communicating.

Alison Dowell is our Art teacher who teaches in a specialised art room. *Art Club* is offered to all students at lunch once a week and children are encouraged to attend.



Physical Education

Health and Physical Education aims to develop the knowledge, understanding and skills to enable students to:

- * access, evaluate and synthesise information to take positive action to protect, enhance and advocate for their own and others' health, wellbeing, safety and physical activity participation across their lifespan
- * develop and use personal, behavioural, social and cognitive skills and strategies to promote a sense of personal identity and wellbeing and to build and manage respectful relationships
- * acquire, apply and evaluate movement skills, concepts and strategies to respond confidently, competently and creatively in a variety of physical activity contexts and settings
- * engage in and enjoy regular movement-based learning experiences and understand and appreciate their significance to personal, social, cultural, environmental and health practices and outcomes
- * analyse how varied and changing personal and contextual factors shape understanding of, and opportunities for, health and physical activity locally, regionally and globally.

Ryan Starkey is our Physical Education teacher and is also responsible for athletic carnivals and school sports events.

Specialist Programs

Music Instruction

The NT School of Music offers instrumental instruction to students in years 4, 5 and 6. In Term 1, students can register for this program. Lessons are run in class times and there are some costs associated with the program.



Choir

The senior choir is formed from the year five and six students. Students rehearse once a week. They perform at assemblies and at the BEAT in September every year.



Science

Through observation and experiment Science helps us to make sense of our world. As a body of knowledge it encompasses study of the tiniest insect and measurement of quasar energy over 2 billion light years away. Use of Scientific knowledge and related problem solving leads us into the future. At Anula Primary we endeavour to awaken the inquiring mind to the learning opportunities found within the 3 Australian Curriculum Science Strands of Understanding (Biological, Physical, Chemical, Earth and Space), Human Endeavour (Nature and Development of Science, Use and Influence of Science), and Inquiry Skills (Questioning, Predicting, Planning and Undertaking investigations, Evaluating and Communicating investigation results). Students are exposed to these Strands through Science lessons and Primary Years Education Research Projects. Occasions further arise in other subjects which often incorporate the same or similar skills required to develop a sound foundation in Science. Creating graphs, measurement, and developing multi-modal texts to communicate ideas are just some examples. At Anula Primary opportunities are actively sought to link students to real experiences in Science. This could be in the form of demonstrations by Charles Darwin University (CDU) students, visits by Questacon or simply but valuably, visits from parents and friends who work in one of the many fields of Science. Fiona Courtney is our Science teacher.

When to keep your child at home



There are times when children should stay home. If your child is kept home for any reason, including illness, please ring, email or text the school or use the school stream app to inform staff on the day. Each child's attendance is marked twice daily. While regular attendance is strongly encouraged, if a child is ill, then the child needs to stay at home. If a child becomes sick while at school, parents/carers will be contacted.

Un-notified absences significantly reduce the school's overall attendance rates and funding allocation.

It is important that the **emergency contact on the enrolment form is current and up to date** to ensure someone is called if there is an accident.

As a general rule, standard medication is not given to a child while at school. If a child has asthma, which is controlled with medication such as an inhaler or "puffer", it is important that all staff are aware of this, the child has a current asthma management plan and appropriate permission notes signed by the parent/carer for use of the puffer while at school. It is also important that a puffer be kept at school for emergency use.

Similarly, if a child has allergies, the school must be informed and appropriate medical protocols discussed with both the class teacher and first aid staff in the school.

School excursions

When excursions are planned a permission note is sent home to be completed, signed by a parent/carer and returned to school. Parent help on excursions is always appreciated. Please have your current ochre cards updated before volunteering.



Uniform Requirements

Anula Primary School has a compulsory uniform policy which is available on the website. Children wear full uniform each day.

There is a wide selection for you to choose from. These include: t-shirts with logo, skorts, shorts, dresses and hats which are available for purchase at the front office of the school.



Children need:

- * a back pack or any appropriate bag to carry school work and other items to and from school.
- * a hat
- * a water bottle at school each day. Children keep their water bottles on their desks to ensure they are hydrated all day.
- * a cloth bag for library books. Books may be borrowed weekly from the school library .
- * closed-in shoes - No thongs or flip flops.

Children are required to have a **broad brimmed** or **bucket hat** (with name and class clearly labelled). **Caps do not** meet the school Sun Safe Policy. All children are required to wear hats when:

- * outdoors.
- * taking part in Physical Education.
- * participating in outdoor excursions.

Customised Year 6 Shirt

At the beginning of each year, students have the option of purchasing a year 6 shirt. It is a great way for students in year 6 to have their own identity and at the end of the year is a memento of their schooling at Anula Primary School.

IMPORTANT

In Term 1 of every school year NT students receive a \$150 Back to School Voucher which can be used to purchase uniforms, year 6 shirts, backpacks and other items at school.

Keep an eye out for a letter in Term 1. Students/ Parents have the option of having a name printed on the back of the shirt (all names will be checked and approved by the Primary Years Senior Teacher and the Principal). A day will be scheduled for the students to try on a sample shirt for sizing and every effort will be made to have the shirts available to wear in Term 2.

A Sample of the Year 6 shirt:



Contact Details

Principal:	Mrs. Melinda Kealy	melinda.kealy@ntschoools.net
Assistant Principal:	Mr. Brian Hyke	b.hyke@ntschoools.net
Assistant Principal:	Mrs. Tanya Harvey	tanya.harvey@ntschoools.net
Senior Teacher (Primary Year 3 - 6):	Ms. Michele Ellis	michele.ellis@ntschoools.net

Phone: 8997 7500

Text Message: 0427 016 460

Email: anula.admin@ntschoools.net

Website: www.anulaprimaryschool.com

App: Schoolstream 

Facebook: Anula Primary School

Other Contacts:

Canteen: 8997 7517

Dental Clinic: 8922 6466

Christopher Hallyburton: School Council Chairperson (meeting 3rd Tues of every month)